# **Dual Employment**

# Oconee County Schools has implemented a Dual Employment Program.

### **Purpose**

The dual employment initiative aims to minimize costs and optimize resources across OCS by employing staff in two different departments simultaneously.

#### **Dual Employment Opportunities includes:**

- Paraprofessional/Bus Driver or Monitor
- School Nutrition/Bus Driver or Monitor
- Custodian/ Bus Driver or Monitor
- Teacher/Bus Driver or Monitor

## **Eligibility**

You qualify for program participation if you:

- are currently employed as a teacher, paraprofessional, custodian, bus driver or monitor, or in school nutrition; AND
- have received a satisfactory job performance evaluation

## **How To Apply**

If you are currently a bus driver or monitor:

- Inform <u>your current supervisor</u> you are interested in dual employment
- Contact Lisa Manross in the HR Department at Imanross@oconeeschools.org

If you currently work in a position other than a bus driver or monitor:

- Inform your current supervisor you are interested in dual employment
- Your next step will be to obtain your CDL
  - 1. Contact Alisa Butler at <u>abutler@oconeeschools.org</u> to get the CDL test affidavit stating that you are taking the CDL permit test for Oconee County Schools.
  - 2. Go to a Department of Motor Vehicles Office to take the CDL Permit Test and present the affidavit to have the fee for the test waived. Please click this <u>link</u> for information regarding an app that will assist you in preparing for the test.
  - 3. After passing the permit test, contact Debra Shelton at <a href="mailto:dshelton@oconeeschools.org">dshelton@oconeeschools.org</a> or Alisa Butler at <a href="mailto:abutler@oconeeschools.org">abutler@oconeeschools.org</a> to let them know.
  - 4. You will have to meet the requirements to obtain your CDL:
    - a. Classroom Training
    - b. Range Training (6 hrs)
    - c. Driving with students (6 hrs)